

NOIDA METRO RAIL CORPORATION LIMITED
(A Joint Venture of Govt. of India and Govt. of Uttar Pradesh)

Advt. No. NMRC/HR/Rectt./ 03/2026

Dated: 01.04.2026

REQUIREMENT OF STAFF IN LEGAL DEPARTMENT OF NMRC

Noida Metro Rail Corporation (NMRC) Ltd., a Joint venture company of Govt. of India and Govt. of Uttar Pradesh is operating the Noida- Greater Noida Metro Corridor. To meet the immediate requirement of experienced personnel(s) in NMRC, fresh applications are invited from experienced, dynamic and motivated individuals of Indian Nationality having relevant work experience on DEPUTATION/IMMEDIATE ABSORPTION/DIRECT RECRUITMENT BASIS.

TABLE (I)- AGE, QUALIFICATION AND POST QUALIFICATION EXPERIENCE REQUIREMENT

S. No	POST	QUALIFICATION	POST QUALIFICATION WORKING EXPERIENCE IN RELEVANT AREA IN GOVT. SECTOR (EXP IN PVT SECTOR SHALL NOT BE COUNTED)
1	<p>SENIOR SECTION OFFICER (LEGAL) (Non Executive - Sr. Supervisory Level)</p> <p>(IDA Pay Scale INR 46,000-1,45,000)</p> <p style="text-align: center;">OR</p> <p>SECTION OFFICER (LEGAL) (Non Executive- Sr. Supervisory Level)</p> <p>(IDA Pay Scale INR 40,000-1,25,000)</p> <p>Total No. of Post- 1 (UR)</p> <p>Max Age Limit- 56 years as on closing date in case of Deputation</p> <p>40 years as on closing date in case of Immediate Absorption/Direct Recruitment</p>	<p><u>Essential Qualification:</u></p> <p>Full time Bachelor's Degree in Law from a recognized University/Institute (3 years regular course)</p> <p style="text-align: center;">OR</p> <p>Full time Bachelor's Degree in Law from a recognized University/Institute (5 years integrated regular course)</p>	<p><u>For Senior Section Officer (Legal)</u></p> <p>6 Years or above post qualification supervisory level govt. sector work experience in specified areas mentioned below.</p> <p><u>For Section Officer (Legal)</u></p> <p>5 Years or above post qualification supervisory level govt. sector work experience in specified areas mentioned below.</p> <p>The candidate should have experience in drafting and vetting of agreements, tenders, work proposals, MOUs, contracts and legal documents, preparing presentation of documentary & other evidences in legal proceedings, legal documentations, statutory compliance under various laws, rules, regulations related to labour laws, PF Act, tax laws and other applicable laws. Preparation of case files, writs and coordination with empanelled lawyers and providing assistance in arbitration, court cases including</p>

			<p>service matters, RTI matters, public grievances, etc. and all other associated legal matters.</p> <p>Preference shall be given to candidates presently working with Metro/Railways/Railway PSUs, /RRTS.</p> <p>Refer Table (II) below for existing Pay Scale requirement for eligibility</p>
--	--	--	--

Table II) PRESENT PAY SCALE CRITERIA	
Candidates presently working in Central Govt./State Govt./ PSUs/Railways/ Metro Rail Company /other government bodies etc.	
<u>FOR SENIOR SECTION OFFICER (LEGAL)</u>	
<ul style="list-style-type: none"> - The candidate should be presently working in the revised IDA pay scale of INR 46,000-1,45,000 OR CDA Pay scale of INR 47,600-1,51,100 (L-8) 	
OR	
<ul style="list-style-type: none"> - The candidate should be presently working for 3 years in the revised IDA Pay scale of INR 40,000-1,25,000 OR CDA pay scale of INR 44,900-1,42,400 (L-7) 	
<u>FOR SECTION OFFICER (LEGAL)</u>	
<ul style="list-style-type: none"> - The candidate should be presently working in the revised IDA pay scale of INR 40,000-1,25,000 OR CDA Pay scale of INR 44,900-1,42,400 (L-7) 	
OR	
<ul style="list-style-type: none"> - The candidate should be presently working for 3 years in the revised IDA Pay scale of INR 35,000-1,10,000 OR CDA pay scale of INR 35,400-1,12,400 (L-6) 	
<p>Note:</p> <ol style="list-style-type: none"> 1. The candidates working on Regular basis in aforementioned IDA/CDA pay scales can apply on any one mode as per choice i.e. Deputation or Immediate Absorption or Direct Recruitment basis. 2. The candidate working on contract basis in aforementioned IDA/CDA pay scales shall be eligible to apply on Direct Recruitment Basis only. 3. For Computation of overall supervisory experience, the total supervisory or above level service in Govt. Sector would be considered from S0/S1 level or above i.e. with minimum IDA pay scale of INR 33,000-100,000 or L-6 of CDA pay scale i.e. INR 35,400-1,12,400. 	

The eligibility conditions as at table I and table II (as applicable) above should be fulfilled together as on the closing date of application.

III) SELECTION PROCESS:

a) Suitable candidates will be shortlisted, based on their eligibility/ experience in the relevant field and may be called for selection process. The selection process may consist of written test and/or Personal interview. The selection process would judge different facets of Knowledge, skill, experience, aptitude and physical ability.

b) Appropriate method such as written test, may be resorted to if the candidates number is large.

c) The selection process shall be conducted by NMRC through Offline mode only.

d) Outstation candidates if called for selection process physically will have to make self-arrangements for travel and stay. No facility regarding travel and stay would be extended by NMRC.

e) The management reserves the right to call or not to call any/all of the candidates who have responded against this advertisement or to cancel/postpone the entire process at any stage due to any administrative reasons.

No request for re-imburement of fare charges/cancellation charges or any other charges of whatsoever nature incurred by the candidates shall be considered by NMRC in the event of postponement of interview/selection process whether on one occasion or on multiple occasions or in the event of cancellation of the post by NMRC.

f) The minimum post qualification experience required against each posts shall be of Govt. sector only as prescribed and experience with private sector organizations shall not be counted in calculating the minimum post qualification experience.

g) The experience as Management Trainee/Graduate Engineer Trainee/Apprenticeship shall not be counted towards computation of overall post qualification experience required.

h) The prescribed essential qualification and experience indicated are bare minimum, and merely fulfilling the requirements laid down in the advertisement will not automatically entitle any candidate to be called for personal interview/'written test. Where the number of applications received are large in number, it may not be practically feasible or convenient for NMRC to conduct personal interview and/or written test for all applicants. In such cases, NMRC may restrict the number of applicants to be called for personal interview/written to a reasonable limit, on the basis of qualifications and experience higher than that of minimum prescribed in the advertisement. Therefore, the applicant should furnish details of all the qualifications and experience possessed in the relevant field of the application form along with documentary evidences.

i) To determine the equivalency of required pay scales with pay scales in other Government Organizations, the minimum basic pay of the NMRC pay scale will be compared with the minimum basic pay of pay scale in question. In such cases, if the minimum basic pay of the pay scale in relevant cadre being compared is equal to or higher than the minimum basic pay of the NMRC pay scale in which recruitment is being carried out, the candidate will be treated as working in equivalent pay scale. As an extension, if the minimum basic pay of the pay scale being compared in relevant cadre is lower than the minimum basic pay of the NMRC pay scale in which recruitment is being carried out, the candidate will be treated as working in the lower pay scale, irrespective of maximum basic pay of such a pay scale (only for the purpose of eligibility in scrutiny).

- j) Candidates claiming equivalence in qualification shall be required to produce a copy of equivalence certificate. In absence of such equivalency certificate, the application shall not be considered as eligible.
- k) No correspondence will be entertained with the candidates not shortlisted for interview for any enquiry made.
- l) All updates and information regarding the advertised post shall be updated on the website of NMRC i.e. www.nmrcnoida.com only. The candidates are required to visit the website on regular basis. Further, all correspondences regarding recruitment process shall be communicated on the e-mail address provided by the candidates at the time of application.
- m) The applicant should not only have the relevant knowledge and work experience, but also should be physically and medically fit enough. In case of selection, the candidates may have to undergo a medical examination as per the Corporation policy. The Candidates shall meet the medical standards prescribed by NMRC for various posts (available on www.nmrcnoida.com). The Expenses for first time medical examination of the candidate will be borne by NMRC. However, in case a candidate seeks extension for joining or re-examination, subject to extant rules, then for the second time medical examination/re-examination, if need so arises, the expenditure for the medical test/s will be borne by the candidate himself/herself.
- n) The candidates working on Regular basis in aforementioned IDA/CDA pay scales can apply on any one mode i.e. Deputation or Immediate Absorption or Direct Recruitment basis. The candidate working on contract basis in aforementioned IDA/CDA pay scales shall be eligible to apply on Direct Recruitment Basis only.
- o) The candidates presently working in Pvt. Sector or on contract basis at consolidated pay in govt. sector shall not be eligible to apply for the aforementioned posts.
- p) The candidates have to specifically mark and tick the mode of application i.e. Deputation or Immediate Absorption or Direct Recruitment in the application form on which he/she wish to apply. Only one mode is permitted to be opted by the candidate. Further, request for change of mode after submission of the application shall not be entertained at any stage of the selection process or thereafter.
- q) Candidates applying on Immediate Absorption or Deputation would be required to forward their application through proper channel or give NOC on or before Written Test and/or Personal Interview, failing which the candidate shall not be allowed to appear in the interview and no request from the candidate would be entertained by NMRC. In case, the candidate opts for Direct Recruitment, NOC shall not be insisted upon by NMRC. However the candidate shall give written undertaking along with application that in the event of selection, he/she shall submit proper relieving certificate from present employer to NMRC at the time of joining

r) Unlike Deputation and Immediate Absorption, the candidate must clearly note that in the event he/she opts for Direct Recruitment, he/she shall not get any benefit of pay protection or past service benefits such as gratuity, leave transfer and shifting allowance etc. and his/her service shall start at the initial basic of the pay scale at which he/she is selected irrespective of the fact that he/she produces NOC or not at any stage of recruitment process.

s) In case of Direct Recruitment and Immediate Absorption, the Candidates would be required to undergo medical examination as per the corporation policy in the event of selection.

t) In case of deputation, Initial deputation period will be for a period of Three years which may be further extended as per relevant rules depending upon the requirement of NMRC.

u) Applications complete in all respects including NOC along with D&AR and Vigilance Clearance and previous 4 years APARs should reach NMRC Office on or before the stipulated (closing) date through proper channel. In case NOC & Vigilance clearance is not submitted at the time of application, the candidates must enclose written undertaking to furnish proper NOC & Vigilance Clearance at the time of Written Test/Interview.

v) The document verification of candidates shall be done before the Interview, the candidates are required to carry his/her original certificates to facilitate the document verification, failing which the candidate shall not be allowed to attend the Interview.

w) Kindly note that only one position is to be filled i.e. either at SSO Level or SO Level. The candidates need to clearly tick the relevant post in the application form as per their eligibility mentioned in this advertisement.

IV) UPPER AGE LIMIT AND AGE RELAXATION

The relaxation in upper age limit for candidates belonging to reserved category shall be applicable only in case of posts which are reserved for SC/ST/OBC (NCL) etc.

The upper age is relaxable by 05 years for SC/ST category candidates, 03 years for OBC (NCL) category candidates for the post earmarked reserved for them.

SC/ST/OBC (NCL) category candidates applying for any post earmarked Unreserved (UR) shall be considered under general standard of merit and no relaxation shall be available to them.

V) SURETY BOND

In case the candidate opts for Direct Recruitment/Immediate Absorption, the candidate shall execute a Surety Bond to serve the Corporation for a Minimum Period as Given Below:

Mode of Recruitment	Bond Amount (INR)	Min period to serve the Corporation
In case of Direct Recruitment	3,00,000/-	3 years
Absorption from Central Govt ,State Govt., Govt. Bodies, Railways, Railway PSUs, PSUs/Metro Rail Companies, PSUs etc.	1,50,000/-	1 year

***Plus training cost & GST as applicable**

VI) PROBATION

After Joining on Direct Recruitment/Immediate Absorption, the employee has to undergo a probation period as per Corporation Policy. A three months' notice period will be required to be served before seeking resignation from the Corporation.

VII) COMPENSATION PACKAGE & POSTING:

The Company offers attractive pay, perks and allowances attached to the post/grade as per IDA pattern scale of pay and company policy. The component includes Basic Pay, HRA@30%, IDA@53.4% (as on date), Perks@ 31.5% with statutory benefits like PF, Gratuity and other pay & allowances as per policy along with Medical benefits at CGHS Rates. The selected candidates can be posted/transferred/deployed to any of the project office/site office/consultancy office/regional office/depot or any other place of work of NMRC in India or outside India during the course of their service.

VIII) GENERAL INSTRUCTIONS:

1. The candidate would be considered as eligible for the post if the eligibility conditions as stated at table I and table II together as applicable of the Advt. are fulfilled by the candidate. However if applications received are large in number, the organization at its discretion reserves the right to decide the short listing criteria based on most appropriate and suitable method.
2. Complete filled-up application as per Annex-A (enclosed format) **along with all certificates/testimonials/required essential documents** should reach this office latest by **Thursday, 30th April, 2026** either through registered post, speed post or courier. Submission of application through other modes such as email or by hand delivery shall not be permitted.

3. Envelope containing the duly filled-up application should be super-scribed as
APPLICATION FOR THE POST OF

OFADVT.NONMRC/HR/RECTT/03/2026) and should be addressed to:

The General Manager/ Projects & HR,
Noida Metro Rail Corporation Limited, Block III, 3rd Floor,
Ganga Shopping Complex- Sector29,
Noida-201301, Distt. Gautam Budh Nagar,UP.

4. The application should be supported with the following documents, duly self-attested:

- a) Copies of Educational Certificates i.e. class X, class XII, Graduation, Post-Graduation, Masters etc. (Matriculation Onwards to essential and latest qualification documents).
- b) Appointment orders, Joining orders, increment orders, promotion orders, office order show in present pay scale and promotion to present pay scale/grade.
- c) Service Certificate(s)/Experience certificates for all employment including present employment.
- d) Pay Slip of last 3 months
- e) NOC along with D&AR and Vigilance clearance from concerned Department/Employer (Mandatory in case of Deputation/Immediate Absorption)
- f) Copies of APARs/ACRs for last 4 years i.e. FY 2025-26, FY 2024-25, FY 2023-24 and FY 2022-2023 (In case APAR of latest previous year i.e. FY 2025-26 has not been finalized till closing date, the candidate may furnish APAR of FY 2021-22).
- g) Copy of Aadhaar Card
- h) Any other essential and relevant document

IX. OTHER INSTRUCTIONS

1. All eligibility criteria pertaining to age, qualification, experience and other conditions as at table I. and table II of the Advt. as applicable should be together fulfilled as on closing date of the Application i.e. **30th April, 2026. In the event of extension of application window, the cut-off date shall remain same as stipulated in this advertisement.**
2. The duly filled application form along with all supporting documents shall reach at the address mentioned in advt. latest by **Thursday, 30th April, 2026.**
3. The Minimum Qualification required for the post shall be from Govt. Recognized University/Institute only.

II

4. Shortlisted candidates will be informed on their email address as mentioned in the application form and they will have to appear for interview on the scheduled date and time with all original documents/testimonials.
5. Incomplete applications, applications without complete essential documents, Application without prescribed application format or applications received after closing date shall not be accepted and will be summarily rejected. NMRC will not be responsible for non-receipt/ late receipt of the application/ any communication due to postal delay or any other reason.
6. Canvassing in any form shall disqualify the candidate.
7. In case it is found at any stage of the recruitment process that a candidate does not fulfill any of the eligibility criteria, and/ or that he/ she has furnished any incorrect information or has suppressed any material fact(s), in such case, his/ her candidature will stand cancelled. If any of these shortcoming(s) is/ are found even after appointment, his/ her services shall be summarily rejected.
8. In case of any dispute relating to interpretation or any other issue, the decision of the NMRC Management shall be final and binding.

-----X-----